

ABBEY HILL PARISH COUNCIL



MINUTES of the Parish Council Meeting held on Thursday, 25th November 2021 at 7.30pm at Two Mile Ash School

Present: Cllrs D. Simpson (in the Chair), A. Evans, A Pant, K. Ryan; prospective parish councillor Mr Peter Blyth; no members of the public; no Ward Councillors

Clerk: J. Vischer.

1. **Apologies** – None.
2. **Public Open Forum** - None
3. **Parish Councillor Co-option** - Following a brief interview Mr Peter Blyth was elected parish councillor. [*post-meeting note* - due to an administrative error the Clerk was informed by electoral officers that a new Notice of Vacancy would have to be issued. As a result the completion of Mr Blyth's election was postponed]
4. **Declarations of Interest in any of the agenda items** – None.
5. **Approval of previous Minutes and any Matters Arising** (not covered below)
 - 5.1. **Minutes of the October Meeting** previously circulated, were unanimously approved. Proposer Cllr A Pant, seconder Cllr K Ryan.
 - 5.2. **Matters Arising from the October Minutes** -
 - 5.2.1. **Savings account** - the Clerk had looked into interest rates at Goldman Sachs to be told the accounts were not open to businesses.
6. **Communications**
 - 6.1. **Website** - Discussion revolved around how to promote the website to make it more visible and known. It was agreed discuss further outside of the meeting.
 - 6.2. **Social Media** - nothing of unusual significance reported. Clerk asked to provide latest statistics for the Abbey Hill Facebook Page [*post-meeting note* - 154 Likes; 184 Followers].
7. **Environment**
 - 7.1. **Landscape Services post-2023** - it was unanimously agreed to sign the Expression of Interest form.
 - 7.2. **Project and Fault Log Update** - 27 items: 10 projects and 17 faults ongoing. Main projects:
 - 7.2.1. **Xmas Tree replacement** - Acorn Nurseries confirmed the Norway spruce would be delivered to the nursery next Monday 29th November. The landscape contractor had prepared a quotation for installation and removal - £320 - this had been agreed by email since the last meeting.
 - 7.2.2. **Cobbled tree pits by the shops, 3 remaining pits designated for shrub planting** - the Clerk had arranged to meet the Grounds Maintenance Manager (SERCO) tomorrow, Friday 26th November, on site. [*post-meeting note* - Grounds Manager suggested the best solution was for a small team to manually investigate each pit. He would arrange this but no indication of timing was given]
 - 7.2.3. **Post & Rail phase 3** - The Clay Hill works had been suspended due to shortage of materials. [*post-meeting note* - the railing was completed on Friday 26th November]
 - 7.2.4. **Xmas Lights feeder pillar** - the feeder pillar appeared to be fully commissioned. A meeting had been arranged for tomorrow, Friday 26th November for handover. [*post-meeting note* - at this meeting it was plain that all was not ready for handover: the cabinet is much larger than expected; there should have been two electrical sockets inside the cabinet; the re-covered electrical feed trench needed rolling; two slabs set in front of the cabinet needed proper bedding down. MKC officers would relay these outstanding issues to the contractor. The Chair was given the cabinet key]
8. **Finance**
 - 8.1. **Payments for authorisation & Balances** - since the July meeting:

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Clerk's salary (period 8) £817.80; Hire of meeting room (October) £42.50; Clerk's admin/expenses £16.00. Payments were approved unanimously.

Available funds (bank reconciliation of main account) at 30 September 2021: £112,066. (plus reserves £38,446).

8.2. Preliminary Budget/Precept Considerations 2022-23 - Ideas were exchanged; no decisions made.

9. Planning Applications

9.1. Previous

21/02022/FUL 70 Shorham Rise Two Mile Ash, Erection of single storey side extension. *Permitted*

21/02056/FUL 56 Clay Hill Two Mile Ash, The erection of a front and rear ground floor extension including internal alterations. *Permitted*

21/02253/FUL 5 Sedgemere Two Mile Ash, Demolition of existing conservatory and construction of a single storey rear extension. *Permitted*

21/02397/FUL 43 Leaffield Rise Two Mile Ash, Erection of first floor extension over existing garage, infill front and side ground floor extensions and single storey rear extension. *Pending*

21/02352/FUL 4 Tadmere Two Mile Ash, Erection of single storey front and rear extension. *Pending*

21/02056/FUL 56 Clay Hill Two Mile Ash, The erection of a front and rear ground floor extension including internal alterations. *Permitted*

21/02724/CLUP 8 Thornccliffe Two Mile Ash, Certificate of Lawfulness for the proposed erection of a canopy/veranda lean to rear patio. *Awaiting Decision*

21/02818/FUL 4 Cavenham Two Mile Ash, Garage conversion and single storey rear extension. *Pending*

21/03044/FUL 27 Milesmere Two Mile Ash, The erection of a first floor extension over existing garage with pitched dormers and roof lights. *Pending*

9.2. New

21/03241/FUL Sikh Temple Keller Close Kiln Farm, The erection of a two storey side extension and alterations to parking. No comments.

21/03429/FUL 20 Church Hill Two Mile Ash, The erection of first floor extension over existing ground floor extension and new porch to front elevation (re-submission of similar proposal of 21/00821/FUL) No comments.

10. Grants and Correspondence - no grant applications. Clerks' Quarterly; Covid Booster poster; Outdoor Gym equipment brochure.

11. Other Meetings and New Matters

11.1. Next Meeting agenda items - Cllr Pant proposed the renovation of some of the shrub beds along Clay Hill going up the hill from Gt Monks Street.

12. Date of Next Meeting – Thursday 16th December 2021. To be held at Two Mile Ash School at 7.30pm.

The meeting closed at 9.30pm.

Signed

date