

ABBEY HILL PARISH COUNCIL



MINUTES of the Parish Council Meeting held on Thursday, 16th September 2021 at 7.30pm at Two Mile Ash School

Present: Cllrs D. Simpson (in the Chair), K. Ryan, A. Evans, Dr C. Gossop (TMAEG); resident N Cheryan;
prospective parish councillor Mr A Pant.

Clerk: J. Vischer.

1. **Apologies** – None.
2. **Councillor Co-option** - the Chair asked if those present would agree to swapping the position on the agenda of this item and the next. This was agreed. (*see below*)
3. **Public Open Forum** -
 - 3.1. Resident Ms Cheryan reported concerns about a number of locations where foliage had overgrown footpaths which could be a hazard to pedestrians. Clerk to report. **CLK**
 - 3.2. Mr C Gossop, Two Mile Ash Environmental Group (TMAEG), gave an update on the Bluebell Circuit project for which they had managed to raise £5,561 in grants. They had secured planning permission. This left a shortfall of £214 for the foundations of the footbridge. He asked if councillors would look sympathetically on giving this sum to the project. Councillors discussed the item under 10 (*below*).
- 2 - **Councillor Co-option** - It was unanimously agreed to accept the nomination of Mr Arun Pant as a member of Abbey Hill Parish Council. Proposer Cllr Evans, seconder Cllr Ryan. Mr Pant duly signed the Declaration of Acceptance of Office.
4. **Declarations of Interest in any of the agenda items** – None.
5. **Approval of previous Minutes and any Matters Arising** (not covered below)
 - 5.1. **Minutes of the July Meeting** previously circulated, were unanimously approved. Proposer Cllr Ryan, seconder Cllr Simpson.
 - 5.2. **Matters Arising from the July Minutes** -
 - 5.2.1. **Item 6.2 Social Media** - 'noisy motor bikes' - no update from Ward Councillors Exon and Bradburn.
 - 5.2.2. **Item 7.1 Downland Field** - No update from Ward Councillor Exon.
6. **Communications**
 - 6.1. **Website** - The site had been live since 23rd July. Various 'News' items had been added by the Clerk since. The Clerk had suggested revising the 'News' sub-menu to offer a comprehensive 'Archive' element. This had been agreed between meetings. Awaiting response from VisionICT.
 - 6.2. **Social Media** - nothing of unusual significance reported.
7. **Environment Fault/Project Log** - 27 items: 9 projects and 18 faults ongoing. Major items:
 - 7.1. **Cobbled tree pits by the shops** - the latest start date given at the Third Option monthly meeting is 'week beginning 20th September'.
 - 7.2. **Xmas Lights feeder pillar** - the Clerk had established that the project did not qualify for Community Infrastructure Funding. However since the last meeting officers had confirmed that the costs would be halved following complaints from the Clerk (and other parish councils). The new quoted cost is £4,844. Clerk to enquire after a start date. [*post-meeting note*: start date given as 23rd September]
 - 7.3. **Post & Rail phases 2 & 3** - Residents letters had been hand delivered in early August. The works had started towards the end of the school holidays. In progress.
 - 7.4. **Wildflower Verge** - this had grown to be very unsightly as any flowers were smothered in weeds. The Clerk had instructed SERCO to mow it down which they had done in early September. (SERCO had promised to re-sow with fresh wildflower seed in the autumn). Cllr Simpson made the case for the project to be scrapped but councillors felt that more time should be allowed.
 - 7.5. **Central Play Park Funding Bid** - in-between meetings, in order to meet the grant deadline, it had been agreed to apply for a £10,000 grant from the Community Infrastructure Fund for drainage improvements and a new large piece of play equipment for the central area play park. Should the application be successful this committed AHPC to a matching £10,000. This was formally approved - Proposer: Cllr Simpson, seconder: Cllr Evans. Unanimous.
8. **Finance**
 - 8.1. **Payments for authorisation & Balances** - since the July meeting:

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Clerk's salary (period 5) £1,002.35; Hire of meeting room (July) £42.50; New website (final tranche) £672.00; Clerk's salary (period 6) £817.80; Clerk's admin/expenses £59.98; HMRC (PAYE 2nd qtr) £449.51; Summer Play Sessions (MKPA) £3,348.00; External Audit fee £360.00; Zurich Insurance (annual) £509.71. These payments were approved unanimously. Proposer Cllr Evans, seconder Cllr Ryan.

Bank Reconciliation (main account) at 31 August 2021: £86,240. Available funds: £80,695 (plus reserves £38,445)

- 8.2. Insurance Renewal** - It was formally agreed to approve the annual insurance premium. The policy had increased due mainly to the inclusion of the various new railings etc. Proposer: Cllr Simpson, seconder: Cllr Ryan. Unanimous.

9. Planning Applications

9.1. Previous

21/01354/FUL 36 Carters Lane Kiln Farm, Installation of extraction duct. *Permitted*

21/01298/PANOTH Hutchinson 3G Telecommunications Mast Great Monks Street, Proposed 20m Phase 8 Monopole C/W wraparound Cabinet at base and associated ancillary works. *Permitted*

21/01868/NMA 18 The High Street Two Mile Ash, Non-material amendment to permission ref. 17/03136/FUL seeking to change the roof of lean-to from felt to roof tiles and change the support from timber posts to bricks and blocks relating to creation of first floor and single storey rear extension (resubmission of 17/00833/FUL). *Pending*

21/02022/FUL 70 Shorham Rise Two Mile Ash, Erection of single storey side extension. *Pending*

New

21/02056/FUL 56 Clay Hill Two Mile Ash, The erection of a front and rear ground floor extension including internal alterations. No objections.

21/02253/FUL 5 Sedgemere Two Mile Ash, Demolition of existing conservatory and construction of a single storey rear extension. No objections.

21/02397/FUL 43 Leafield Rise Two Mile Ash, Erection of first floor extension over existing garage, infill front and side ground floor extensions and single storey rear extension. No objections.

21/02352/FUL 4 Tadmere Two Mile Ash, Erection of single storey front and rear extension. No objections.

10. **Grants and Correspondence** - no grant applications. Two Clerks' Quarterlies.

11. Other Meetings and New Matters

11.1. **Mrs Janice Cristoe**, founder of the Community Gardening Group, had passed away - councillors agreed to recognise her contribution to Two Mile Ash in some way. Condolence card to be sent. **CLK**

11.2. **YIS** - the charity had informed the Clerk, following his enquiry, that 6 referrals had been made from Two Mile Ash since the AHPC grant award.

11.3. **MKPA play sessions** judged a great success. News notice to be posted on website. **CLK**

11.4. **TMAEG grant** - Councillors agreed unanimously to award the grant and add an extra amount to cover unforeseen expenditure. Total grant: £340.00. Proposer: Cllr Simpson, seconder: Cllr Ryan.

11.5. **Electric Vehicle Infrastructure** - an invitation to a Teams meeting had been received from BP Pulse, with regard to helping to identify suitable locations for Charge Points within parish boundaries. It had been made clear following enquires that no financial input would be required by the parish. Councillors agreed that the initiative should be explored. Clerk to arrange the remote meeting as a starting point. **CLK**

11.6. **Litter-picking equipment** - Councillors agreed to allow the 1st Great Holm Brownies & 1st Two Mile Ash Rainbows to borrow the litter-picking equipment. **CLK/CHR**

12. **Date of Next Meeting** – Thursday 21st October 2021. To be held at Two Mile Ash School at 7.30pm.

The meeting closed at 9.25pm.

Signed

date