

# ABBEY HILL PARISH COUNCIL



## MINUTES of the Parish Council Meeting held on Thursday, 15th July 2021 at 7.30pm at Two Mile Ash School

**Present:** Cllrs D. Simpson (in the Chair), K. Ryan, A. Evans. Mr S Cohen (TMAEG); Ward Cllr R Exon  
Clerk: J. Vischer.

1. **Apologies** – None.
2. **Public Open Forum** - Mr S Cohen had been invited to give an update on Two Mile Ash Environmental Group's (TMAEG) litter-picking activities with a view to closer cooperation between Abbey Hill Parish Council (AHPC) and TMAEG. Councillors offered the loan of anti-dog fouling stencils. No immediate litter-picks were planned.
3. **Declarations of Interest in any of the agenda items** – None.
4. **Approval of previous Minutes and any Matters Arising** (not covered below)
  - 4.1. **Minutes of the June Meeting** previously circulated, were unanimously approved. Proposer Cllr Ryan, seconder Cllr Evans.
  - 4.2. **Matters Arising from the June Minutes**
    - 4.2.1. *item 10.2 Yellow bollard paint offer* - The Clerk confirmed that borrowing this paint from Milton Keynes Council (MKC) and doing the work would be entirely at the parish council's risk. The paint was available in large cans so it would be necessary to decant to smaller receptacles for use. The Chair pointed out that he had not actually seen any bollards that required repainting yet. Councillors to confirm which bollards needed repainting.  
**CLLRS**
    - 4.2.2. *item 10.1 Sign cleaning kits* - the kit had been collected from MKC by the Clerk. Councillors agreed to arrange a test cleaning session on a redway sign in Wymbush. Clerk to fix a date. **CLK**
5. **Communications**
  - 5.1. **New Website** - Cllr Simpson and the Clerk had attended the training offered which had been very useful. They had subsequently been making alterations and additions to the 'draft' site. A live date had been agreed for Friday 23rd July. **DS/CLK**
  - 5.2. **Social Media** - It was noted that there had been one serious estate concern being shared amongst users with reference to noisy motor bikes being driven illegally on the estate. Ward Cllr Exon to discuss with Ward Cllr Bradburn.
6. **Environment Fault/Project Log** - 16 items: 9 projects and 7 faults ongoing or being monitored. Major items -
  - 6.1. **Hepleswell/Chardacre Play Park** - In a project initiated by AHPC, Cllr Simpson reported the small play park had been repainted at AHPC's expense whilst refurbishing works were carried out by MKC in June. Additional play park enhancements will be considered at future meetings.
  - 6.2. **Downland Field** - The Ward Councillor was reminded of his promise to send a copy of the Housing Revenue Account Business Plan [*post-meeting note*: Ward Cllr followed this up by referring officers to AHPC for a Community Asset Transfer. Clerk explained by return that this is not what AHPC want. Councillors had requested sight of the Business Plan and wanted him to chivvy officers over the lease proposal.
  - 6.3. **Cobbled tree pits by the shops** - shortly after the previous meeting the revised SERCO quotation had been received. It was agreed in between meetings to press ahead with the works for the sum of £3,690. A purchase order was issued on 30th June.
  - 6.4. **Xmas Lights feeder pillar** - the additional queries had not yet been answered. With some reluctance it was agreed unanimously to go-ahead with the expenditure on the feeder pillar once these questions had been answered satisfactorily. Proposer Cllr Ryan, seconder Cllr Simpson. [*post-meeting note*: Clerk to make enquiries at MK Council as to the feasibility of support funding under the CIF banner] **CLK**

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**6.5. Post & Rail phases 2 & 3** - Quotation received 23rd June. It was agreed to give the go-ahead without waiting for the next meeting in order that works could be completed during the summer holidays. For the sum of £37,083. The policy of post and rail replacement was already in place - this expenditure formally agreed - Proposer Cllr Evans, seconder Cllr Simpson.

## 7. Finance

**7.1. Payments for authorisation & Balances** - since the June meeting:

Clerk's salary (period 04) £719.64; Clerk's admin/expenses (including £119.90, ex VAT, Zoom subscription) £143.82; Play Park contribution (painting) £350.00; Hire of meeting room (June) £42.50; Website hosting (annual) £150.00. These payments were approved unanimously. Proposer Cllr Evans, seconder Cllr Ryan.

Bank Reconciliation 30 June 2021: £89,363. Available funds: £43,747 (plus reserves £38,445)

**7.2. YIS cheque** - It was noted that YIS had not yet cashed the grant cheque issued in May. The Clerk had requested information on any AHPC sponsored sessions. The initial contact person Ms A. Moch had passed the request on to the Client Manager.

**7.3. Confidential matter** - had been discussed outside of the public meeting. The Clerk's pay/hours proposal was approved unanimously.

## 8. Planning Applications

### 8.1. Previous

21/00993/FUL 35 Shorham Rise Two Mile Ash, Detached single garage within curtilage of dwelling. *Permitted*

21/01165/FUL 13 Fairways Two Mile Ash, First floor side extension with single storey front and rear extensions. *Permitted*

21/01186/FUL 76 Clay Hill Two Mile Ash, Single storey rear extension, single storey porch extension, garage conversion and first floor side extension. *Permitted*

21/01354/FUL 36 Carters Lane Kiln Farm, Installation of extraction duct. *Awaiting Decision*

21/01298/PANOTH Hutchinson 3G Telecommunications Mast Great Monks Street, Proposed 20m Phase 8 Monopole C/W wraparound Cabinet at base and associated ancillary works. *Awaiting Decision*

### New

21/01868/NMA 18 The High Street Two Mile Ash, Non-material amendment to permission ref.17/03136/FUL seeking to change the roof of lean-to from felt to roof tiles and change the support from timber posts to bricks and blocks relating to creation of first floor and single storey rear extension (resubmission of 17/00833/FUL).

21/02022/FUL 70 Shorham Rise Two Mile Ash, Erection of single storey side extension. Clerk to query that the relevant drawings were on the planning portal. No objections.

9. **Grants and Correspondence** - no grant applications. No correspondence outside of emails.

## 10. Other Meetings and New Matters

**10.1. Gardening Group** - The Group had carried out the strimming under the railing as requested. It was agreed to meet the Group on site to discuss activities. Clerk to arrange. **CLK**

**11. Date of Next Meeting** – Thursday 16th September 2021. To be held at Two Mile Ash School at 7.30pm.

The meeting closed at 9.25pm.

*Signed*

*date*