

ABBEY HILL PARISH COUNCIL



MINUTES of the Parish Council Meeting held on Thursday, 17th June 2021 at 7.30pm at Two Mile Ash School

Present: Cllrs D. Simpson (in the Chair), K. Ryan, A. Evans. No Ward Cllrs; no residents.

Clerk: J. Vischer.

1. **Apologies** – None.
2. **Public Open Forum** - None
3. **Declarations of Interest in any of the agenda items** – None.
4. **Approval of previous both Annual and May Ordinary Minutes and any Matters Arising not covered below**
 - 4.1. **Minutes of the Annual Meeting** previously circulated, were unanimously approved. Proposer Cllr Simpson, seconder Cllr Evans; unanimous.
 - 4.2. **Minutes of the Ordinary Meeting** previously circulated, were unanimously approved. Proposer Cllr Ryan, seconder Cllr Evans; unanimous.
 - 4.3. **Matters Arising from the Ordinary Minutes**
 - 4.3.1. *item 9.2 YIS Grant* - payment had been issued. No feedback received to date regarding referrals. Cllr Ryan proposed seeking more ways to publicise the service and AHPC's involvement.
 - 4.3.2. *item 10.1 Allotments flooding* - following communication with the Allotments Association regarding this issue councillors accepted an invitation to visit the site. Cllr Simpson and the Clerk were given a guided tour on Tuesday June 15th. The situation vv the poorly drained southern side of the site was discussed along with site security. It was noted that the plot take-up was full; there were nine people on the waiting list.
 - 4.3.3. *item 10.2 potential new councillors* - none had approached the Clerk.
5. **Communications**
 - 5.1. **New Website** - It had been established since the last meeting that the website was written under bespoke software and not 'Wordpress' as previously assumed. The training offered was therefore crucial to taking on making changes to the site before 'publication'. As the provider only offered training during the working day only Cllr Simpson and the Clerk could attend. Training to be arranged as soon as possible. CLK
 - 5.2. **Social Media** - It was noted that there were no serious estate concerns being shared amongst users.
6. **Environment**
 - 6.1. **Cobbled tree pits by the shops** - the SERCO quotation was still awaited but the Clerk had very recently liaised with the member of the team creating the quote. The officer recommended the use of Breedon gravel as a suitable hard surface to skin the cobbled pits, being porous it could be set around plants and the existing trees as well as on the empty pits. Breedon gravel was considerably cheaper than resin-bound gravel. Quotation to be prepared based on both options. He also recommended flattening out the raised pits by the car park where cars came over the kerb. It was agreed that both options should be quoted for.
 - 6.2. **Xmas Lights feeder pillar** - the quotation had recently been received and circulated. The two options both amounted to around £8,000 each. It was agreed to find out: what other items could be connected to the power supply; verify the costs of an unmetered supply vv standard supply; request pictures of both 'commando' sockets/plugs and the feeder pillar and centre riser. CLK
 - 6.3. **Post & Rail phases 2 & 3** - the officer had submitted two queries via email which had been discussed between meetings - the first concerned the strip along the school-side of Clay Hill which AHPC regards as a later phase of the works. The second enquired after a short run of missing rail from the new section outside TMA School to the crossing opposite the chip shop. It had been agreed that the first could be included as a separate quote; that the second be included as it completes that run.
 - 6.4. **Fault/Project Log** - 16 items: 9 projects and 7 faults ongoing or being monitored.

ABBEY HILL PARISH COUNCIL



7. Finance

7.1. Payments for authorisation & Balances - since the April meeting:

Clerk's salary (period 03) £719.44; Clerk's admin/expenses (including £79.99 Office 365 sub) £103.91; Accounting software sub (annual) £148,80; HMRC (PAYE 1st Qtr) £355.93. These payments were approved unanimously. Proposer Cllr Evans, seconder Cllr Ryan.
Available funds 30 April 2021: £90,691 (plus reserves £38,444).

8. Planning Applications

8.1. Previous

For information only: 21/00941/CLUP 70 Shorham Rise Two Mile Ash, Certificate of lawfulness for the proposed garage conversion. *Approved*

21/00821/FUL 20 Church Hill Two Mile Ash, Erection of single storey side extension, first floor rear extension and erection of front porch with canopy. *Permitted*

21/00993/FUL 35 Shorham Rise Two Mile Ash, Detached single garage within curtilage of dwelling. *Awaiting Decision*

21/01165/FUL 13 Fairways Two Mile Ash, First floor side extension with single storey front and rear extensions. *Pending*

21/01186/FUL 76 Clay Hill Two Mile Ash, Single storey rear extension, single storey porch extension, garage conversion and first floor side extension. *Pending*

For information only: 21/01020/CLUP 22 The High Street Two Mile Ash, Certificate of lawfulness for the proposed single storey side extension. *Approved*

21/00893/ADV Metaltex Uk Ltd Brunleys Kiln Farm, Erection of new signage to the building & site. *Pending*

For information only: 21/01020/CLUP 22 The High Street Two Mile Ash, Certificate of lawfulness for the proposed single storey side extension. *Permitted*

21/01354/FUL 36 Carters Lane Kiln Farm, Installation of extraction duct. *Pending*

21/01298/PANOTH Hutchinson 3G Telecommunications Mast Great Monks Street, Proposed 20m Phase 8 Monopole C/W wrapround Cabinet at base and associated ancillary works. *Pending*

8.2. New - None

9. **Grants and Correspondence** - no grant applications. Two copies of three anti-littering posters had been received as requested.

10. Other Meetings and New Matters

10.1. *TMAEG* - a representative had been invited to the meeting to see what might be done *in tandem*.

Clerk to re-issue the invitation for the July meeting.

CLK

10.2. *Yellow bollard paint offer* - Clerk to confirm that borrowing this paint from MKC and doing the work would be entirely at the parish's risk?

CLK

10.3. *The future of Devolved Services after 2023* - the Clerk had attended the recent workshop session and represented AHPC under 'Third Option' parishes. Meeting papers had been circulated to councillors. It was agreed that AHPC continue with the Third Option after 2023 (new contractual period for MKC and future landscaping services contractor) as our preferred choice. Proposer Cllr Simpson, seconder Cllr Evans; unanimous.

11. **Date of Next Meeting** – Thursday 15th July 2021. To be held at Two Mile Ash School at 7.30pm.

The meeting closed at 8.50pm.

Signed

date