

ABBEY HILL PARISH COUNCIL



MINUTES of the Annual Meeting held on Thursday, 20th May 2021 at 7.30pm,

Present: Cllrs D. Simpson (in the Chair), K. Ryan, A. Evans. No Ward Cllrs; no residents.

Clerk: J. Vischer.

1. **Apologies** – None.
2. **Election of Chair** for the forthcoming year - Cllr D Simpson was duly elected Chair. Proposer Cllr A Evans, seconder Cllr K Ryan. Unanimous.
3. **Election of Vice Chair** for the forthcoming year - Cllr K Ryan was duly elected Vice Chair. Proposer Cllr D Simpson, seconder Cllr D Evans, Unanimous.
4. **Councillors' Registers of Interests** - no changes of a material nature.
5. **Appointment of external representatives** for the forthcoming year: Parishes Forum, Western Expansion Area Liaison, Community Annex - It was agreed to work on the basis of councillor availability at any given time.
6. **Annual Review of Policies** –
 - 6.1. Adoption of Code of Conduct - Proposer Cllr A Evans, seconder Cllr K Ryan. Unanimous.
 - 6.2. Adoption of Standing Orders - Proposer Cllr D Simpson, seconder Cllr A Evans, Unanimous.
 - 6.3. Adoption of Risk Assessment Schedule - Proposer Cllr D Simpson, seconder Cllr A Evans, Unanimous.
 - 6.4. Adoption of Fixed Assets Schedule - Proposer Cllr K Ryan, seconder Cllr A Evans: pending verification of the number of dog bins. Unanimous.
 - 6.5. Adoption of Financial Regulations - Proposer Cllr A Evans, seconder Cllr K Ryan. Unanimous.
7. **Date of Next Meeting** – Thursday 19th May 2022. To be held at Two Mile Ash School at 7.30pm.

The meeting closed at 7.45pm.

Signed

date