

ABBEY HILL PARISH COUNCIL



MINUTES of the Meeting held on Thursday, 15th February 2018 at Two Mile Ash School at 7.30pm

Present: Cllrs S. Galbraith (Chair), A. Evans, D. Simpson, and D. Lewis. No residents.

Clerk: J. Vischer

1. **Apologies** – Cllr J. Bateman.
2. **Public Open Forum** – None
3. **Approval of Minutes and any Matters Arising** not covered below - the January Minutes were approved as a true record. Proposer: Cllr Galbraith, seconder: Cllr Lewis. Unanimous.
Matters arising – Dog waste stencils – it was agreed to purchase three more stencils and semi-permanent paint. Proposer: Cllr Lewis, seconder: Cllr Evans. Unanimous. **CLK**
4. **Declarations of Interest in any of the following items** – None
5. **Friends of Two Mile Ash Page (FoTMA)** – No pressing issues reported.
6. **Precept letter/ Chair's annual report** – it was agreed to publicise this via the website, parish Facebook page and noticeboard.
7. **Fault / Project Log** – it was agreed not to erect a new dog bin at the requested spot due to difficult vehicular access; but to monitor the situation and obtain a report from the contractor regarding usage of the nearest dog bin. **CLK**
Anti-parking bollards – report still awaited. [*post-meeting note* – the Clerk received a report directly after the meeting stating that: 'Although the area is service rich it has been determined that the Orcas are indeed a valid option'. Awaiting scheme options and quotations from R Woodcock].
New 'faults' items were added to the Log and several updated and discussed.
8. **Devolved Services** 'expression of interest' – further information: maps, current costs, contractual information, had been provided. A formal declaration of an 'expression of interest' was to be returned on the basis of this information. This was agreed: Proposer: Cllr Lewis, seconder: Cllr Evans. Unanimous. **CLK**
9. **Data Protection requirements** – the Clerk briefly highlighted the new Data Protection Regulations requirements coming into force at the end of May and pointed out that AHPC had yet to register with the Information Commissioners Office (ICO). It was agreed that this should be done as a first step. The Clerk would be attending training and information sessions on the new Regulations in due course. Clerk to register AHPC. **CLK**
10. **Finance**
 - 10.1. **Payments for authorisation & balances** – since January meeting –
Christmas Tree Lights repair - £283.20; Christmas Tree Lights (annual) - £632.40; Clerk's February salary - £473.16; administration expenses (Jan) - £53.68.
Two credits were noted: Allotments Association - £250.00; 'Get Sorted' grant (recycling) - £457.75
Available funds £41,441.
11. **Planning Applications Previous (for update)**
 - 11.1. **Previous** –
16/03312/FUL 3 Cherleton Two Mile Ash Demolition of detached garage, erection of a two storey side and rear extension, and single storey rear extension. *Awaiting Decision*
17/03136/FUL At: 18 The High Street Creation of First Floor and single storey rear extension(resubmission)
At: 18 The High Street. *Pending*
17/03118/FUL 12 Kepwick, Side & Rear Extension Single Storey Extension. *Permitted*
17/03288/CLUP 26 Downland Two Mile Ash, Certificate of lawfulness for proposed garage conversion.
Refused
17/03319/FUL 21 Church Hill Two Mile Ash, ERECTION OF TWO STOREY SIDE EXTENSION AND EXTENSION OF EXISTING VEHICLE CROSS OVER. *Permitted*
18/00079/CLUE 14 Kepwick Two Mile Ash, Certificate of lawfulness of existing single storey rear

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extension. *Approved*

18/00086/FUL 9 Langton Drive Two Mile Ash, Single storey rear extension. *Pending*

18/00103/FUL 16 Capian Walk Two Mile Ash, Construction of an attached dwelling. *Pending*

11.2. New Applications–

17/03136/FUL 18 The High Street Two Mile Ash, Creation of first floor and single storey rear extension (resubmission of 17/00833/FUL). Objected to in-between meetings.

18/00171/FUL 6 Beretun Two Mile Ash, Alteration to rear store room. This appeared to be reducing the size of the (large) store room by about half. Cllrs questioned whether planning permission was required for this. Clerk to double-check. If so, no objections. **CLK**

18/00186/FUL 21 Milesmere Two Mile Ash, Remodel works to existing conservatory, proposed hydrotherapy pool with canopy structure. no objections on condition that neighbours had not objected as there was some question as to whether they would be overlooked. **CLK**

18/00293/FUL 14 Shorham Rise, Two Mile Ash, two-storey side extension and boundary wall. No objections.

- 12. Correspondence and Grant requests** (other than circulated via email) – Parks Trust calendars; 2nd letter from MKC stating the invoice regarding Party in the Park rubbish Bin collection remained unpaid. The Clerk had communicated several times via email and once by post that the payment had cleared the bank account at the end of November. Clerk to reiterate, providing photocopy of bank statement. **CLK**

13. Other Meetings and New Items ...

13.1. WEA meeting – Cllr Simpson had attended the scheduled meeting for Delegated Decision on V4 Underpasses/Crossings announced for 30th January on behalf of AHPC. The panel chose to follow the recommendations of the report in spite of protestations from the floor and the AHPC objection; as a result Ward Cllrs A Geary and R Bradburn intended to jointly ‘call-in’ the decision for further scrutiny. It was noted that minutes of the meeting had not been circulated yet – Clerk to enquire. **CLK**

13.2. Community Annexe - The postponed meeting had been held but Cllr Lewis could not attend. Minutes were awaited.

13.3. Allotments – it was agreed to set up a proper and regular liaison with the Allotments Association involving at least annual reports on the functioning, membership etc. and copies of the annual accounts. **CLK**

13.4. Litter-picking Sticks – the purchase of 6 Litter-picking Sticks was agreed for use in promoting the ‘Get Sorted’ campaign. **CLK**

13.5. Annual Parish Meeting – it was agreed to arrange a date in April that this community event could be hosted by AHPC with reports from not only the Parish Council but other local groups, and to create a Citizenship Award for service to the local community. A gift voucher of £50 and a certificate were proposed. A nomination to receive the first award was agreed but in subsequent years nominations would be open to the community. Clerk to ascertain the possible hire of the School hall. **CLK**

Date and Time of Next Meeting –

Thursday 15th March 2018 at 7.30pm at TWO MILE ASH SCHOOL

The meeting closed at 9.10pm

Signed

date