

ABBEY HILL PARISH COUNCIL



MINUTES of the Meeting held on Thursday, 15th March 2018 at Two Mile Ash School at 7.30pm

Present: Cllrs S. Galbraith (Chair), J. Bateman and D. Lewis. One resident.

Clerk: J. Vischer

1. **Apologies** – Cllrs A. Evans, D. Simpson. These were accepted.
2. **Public Open Forum** – Mrs Julie Spragg commented on the endless mess of rubbish in Norrington – already reported in the Environment Log (*see item 7*). As a volunteer litter-picker this had to be one of the worst recurring spots in the parish. Councillors thanked her for all the clearing-up she had done. She was presented with 6 newly purchased litter-picking sticks bought by Abbey Hill Parish Council (AHPC) as part of the 'Get Sorted' campaign. Mrs Spragg promised to photograph the offending area.
3. **Approval of Minutes and any Matters Arising** not covered below - the February Minutes were approved as a true record. Proposer: Cllr Galbraith, seconder: Cllr Lewis. Unanimous.
Matters arising – Data Protection – The Clerk reported that he had registered AHPC with the ICO. A certificate of registration had been issued. He had attended the general introductory training session for Clerks held at the end of February but no further training opportunities had been released yet.
4. **Declarations of Interest in any of the following items** – None
5. **Friends of Two Mile Ash Page (FoTMA)** – New Friends were still joining. Car parking was a pressing issue during the month but reports of dog waste had tailed off. Twitter account - The Clerk was asked to contact ex-councillor Brent Johnston for instructions as to how to administer the account. **CLK**
6. **Annual Meeting** –
 - 6.1. As per exchanges by email the Clerk booked the School Hall for an hour to hold the Annual Parish Meeting on 18th April 2018 at 7pm. The ordinary meeting in the Conference Room would follow.
 - 6.2. Clerk to invite TMAEG to give a 15min presentation.
 - 6.3. Community Award Certificate to be drawn up by Cllr Bateman. Clerk to research glass trophy – a £50 budget was agreed. Chair to provide picture frame and purchase shop voucher.
7. **Fault / Project Log** –
 - 7.1. **Rubbish at Norrington** – a reply to the MKC Environmental Portal report requesting large 750ltr 'Euro-Bins' had been received on 27th February from Kevin Wilson who stated that these bins were 'unsuitable for Norrington' and proposed letters to residents, 'which had been effective in the past', and an article about fly-tipping in any newsletter. With the fresh reports of fly-tipping from Mrs Spragg – including nappies - it was agreed to write back insisting that action be taken by MKC whose public health responsibility it was. **CLK**
 - 7.2. **Anti-parking bollards** – Awaiting scheme options and quotations from R Woodcock.
 - 7.3. **Dog waste stencils** – three more stencils and semi-permanent paint yet to be delivered.
 - 7.4. **Lights at junction with Danstead Way** – these had not been completely repaired as MKC claimed (March 13th) but at least now the junction was illuminated.
 - 7.5. One new 'fault' item was added to the Log and several updated and discussed.
8. **Finance**
Payments for authorisation & balances – since February meeting –
Clerk's salary (Feb-Mar) - £472.96; administration expenses (Feb) - £90.12; PAYE (4th Qtr.) - £88.40.
Available funds £41,441. Operational surplus (including projects) for the year to date: £4,019.
9. **Planning Applications Previous (for update)**
 - 9.1. **Previous** –
16/03312/FUL 3 Cherleton Two Mile Ash Demolition of detached garage, erection of a two storey side and rear extension, and single storey rear extension. *Awaiting Decision*
17/03136/FUL At: 18 The High Street Creation of First Floor and single storey rear extension(resubmission) *Pending*
18/00086/FUL 9 Langton Drive Two Mile Ash, Single storey rear extension. *Permitted*

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18/00103/FUL 16 Capian Walk Two Mile Ash, Construction of an attached dwelling. *Permitted*

17/03136/FUL 18 The High Street Two Mile Ash, Creation of first floor and single storey rear extension (resubmission of 17/00833/FUL). Objected to in-between meetings. *Pending*

18/00171/FUL 6 Beretun Two Mile Ash, Alteration to rear store room. *Awaiting Decision*

18/00186/FUL 21 Milesmere Two Mile Ash, Remodel works to existing conservatory, proposed hydrotherapy pool with canopy structure. *Permitted*

9.2. **New –**

18/00293/FUL 14 Shorham Rise Two Mile Ash, Two Storey Side Extension and Boundary Wall. No objections

18/00379/FUL 4 Chardacre Two Mile Ash, porch extension to form WC and garage extension. No objections

18/00537/FUL 11 Westcliffe Two Mile Ash, Extension to front of property to form a down stairs WC and office space. No objections

18/00648/FUL 5 Haslow Court, Two Mile Ash, Garage extension. No objections but to submit a comment that a planning condition must be that the garage should never be used for commercial use.

CLK

- 12. Correspondence and Grant requests** (other than circulated via email) – A general grant request had been received from Arts Gateway regarding further premises to be set up in 18-20 Burners Lane, Kiln Farm where the two current projects (Arts Central at Norfolk House, CMK and CARC in Stacey Bushes) will move. Clerk to reply in the affirmative but requesting information on the nature of the activities, local membership and a copy of the latest accounts.

CLK

13. **Other Meetings and New Items ...**

13.1. WEA update – it was noted that Ward Councillors had not in the end called-in the decision. Only one underpass appeared likely. The approved at-grade crossings were an urgent temporary fix – the Ward Councillors had insisted that the emphasis was on ‘temporary’ and that further funding be sought by MKC for at least one more underpass in the medium term.

13.2. Community Annexe - Cllr Lewis reported that the organisation was looking for both Treasurer and Secretary and struggling with membership numbers.

13.3. Records Office - The Clerk reported that he had attended a Clerks’ visit to the Aylesbury Records Office where any documents of value could be kept – not only minutes of Parish Council meetings.

Date and Time of Next Meeting –

Wednesday 18th April 2018 following the Annual Parish Meeting at TWO MILE ASH SCHOOL

The meeting closed at 8.50pm

Signed

date