



ABBHEY HILL PARISH COUNCIL

Email: abbeyhpc@gmail.com

MINUTES of the Annual Meeting held on Thursday 17th May 2018 at Two Mile Ash School at 7.30pm

Present: Cllrs S. Galbraith (Chair), A. Evans, and D. Simpson.

Clerk: J. Vischer

1. **Apologies** – Cllrs D. Lewis, J. Bateman.
2. **Election of Chairman** – Cllrs Galbraith was duly elected Chair for the forthcoming year
3. **Election of Vice Chair** – Cllr Simpson was duly elected Vice Chair for the forthcoming year
4. **Update on Councillors' Register of Interests** – none
5. **Appointment of external representatives** for the forthcoming year –
Parishes Forum as per previous year (in his absence) – Cllr Lewis
Western Expansion Area Liaison Cllr Simpson
6. **Adoption of Code of Conduct** – circulated previously. Adopted
7. **Adoption of Standing Orders** - circulated previously. Adopted
8. **Adoption of Risk Assessment Schedule** - circulated previously. Adopted
9. **Adoption of Fixed Assets Schedule** - circulated previously. Adopted