

# ABBEY HILL PARISH COUNCIL



## MINUTES of the Meeting held on Thursday, 16<sup>th</sup> May 2019 at 8.15pm, at Two Mile Ash School at 7.55pm, following the Annual Meeting

**Present:** Cllrs S. Galbraith (Chair), D. Simpson, A. Evans, K. Ryan, J. Spragg; One member of the public.  
**Clerk:** Mr J Vischer

### 1. Apologies – None

2. **Public Open Forum** – Mrs Cristoe thanked parish councillors for the installation of the anti-kerb parking scheme which was proving successful. However at the Ashbrook end outside no.40 High St there was a small ‘unfinished’ gap of orca-wands by a carport that was enough for a vehicle to squeeze on to the pavement. Clerk to report to R. Woodcock as a snag. **CLK**

### 3. Declarations of Interest in any of the agenda items – None

### 4. Approval of previous Minutes and any Matters Arising not covered below

4.1. **Minutes** of the April meeting, previously circulated, were unanimously approved.

#### 4.2. Matters Arising

**Draft Business (Strategic) Plan** – unanimously approved. The document was signed by Chair and Vice Chair.

### 5. Social Media

**FoTMA** – no pressing issues highlighted.

**Twitter account** – no concerns noted.

### 6. Website

6.1. A meeting had been held with a local website developer to explore options. A draft proposal was expected by the end of June 2019. Clerk to contact the developer. **CLK**

6.2. An interim budget was agreed of £500, plus a £500 contingency. Proposer: Cllr Galbraith, seconder Cllr Spragg. Unanimous.

### 7. Fault/Project Log

**Christmas tree verge anti-parking project** – Awaiting information. **CLK**

**High St. anti-kerb parking / orca project** – Completed.

**Conifer at the rear of 163 Clay Hill** – Completed.

**Post & Rail** - Awaiting information.

**Five-a-side goalposts** – Completed.

**V4 closure, traffic through route** – Awaiting information.

**Traffic calming on High St between Ashbrook School and V4** – Awaiting information.

**"No Parking on Verges" signs** – Awaiting information.

**The spinney on the southern side of Cornhill, between Calewen and Ethorpe** – The dog waste bin contractor had not replied to email requests. **CLK**

There were twenty-two ongoing faults/projects out of a historic total of ninety.

### 8. Finance –

8.1. **Payments for authorisation & balances** – since April meeting – Clerk’s salary (April) £535.00; Clerk’s admin/expenses (including Office365 subscription) £123.05; Grounds maintenance (April) £153.00. These payments were approved.

Available funds 30<sup>th</sup> April 2019: £71,771.

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**8.2. Internal Audit Report** – previously circulated – satisfactory, no substantive issues had been raised in the Report. Separated Financial Regulations to be drawn up following recommendation.

**6.3. External Audit Return Forms** – previously circulated –

**6.3.1.** the Annual Governance Statement 2018-19 was duly approved and signed. Proposer: Cllr Simpson, seconder Cllr Ryan. Unanimous.

**6.3.2.** Accounting Statements 2018-19 were duly approved and signed. Proposer: Cllr Simpson, seconder Cllr Ryan. Unanimous.

## 9. Planning Applications *Previous (for update)*

### *Previous –*

19/00253/FUL 40 Leaffield Rise Two Mile Ash, First floor side and front extensions and garage conversion. *Permitted*

19/00333/FUL 35 Shorham Rise Two Mile Ash, Two storey side elevation extension part over existing ground floor retained garage, and internal alterations. *Awaiting Decision*

19/00455/FUL 3 The Approach Two Mile Ash, Single-storey rear extension. *Permitted*

19/00499/FUL 23 Clay Hill Two Mile Ash, Single storey side extension. *Awaiting Decision*

19/00527/CLUP 4 Leaffield Rise Two Mile Ash, Certificate of lawfulness for converting one of the existing garage into a hallway and a habitable room – For info only. *Approved*

19/00575/FUL Woodside 1A The High Street Two Mile Ash, Additional garage attached to existing double garage, complete with room over. *Permitted*

19/00448/FUL Unico 12 Garamonde Drive Wymbush, Erection of a steel framed monopitch extension to the rear. *Permitted*

19/00733/CLUP 24 Fairways Two Mile Ash, Certificate of lawfulness for single storey rear extension and partial garage conversion. *Awaiting Decision*

19/00908/FUL 22 Ellesborough Grove Two Mile Ash, Two storey side extension to replace car port. *Pending*

19/00923/FUL 6 Ethorpe Two Mile Ash, Proposed two storey side extension. *Pending*

19/00587/FUL Land On The Corner of Pitfield And Tilers Road Kiln Farm, Change of use of the site to open storage (Class B8) with an ancillary office portacabin. Associated alterations including the erection of a 3m high security fence, with 3m high gate. *Application Withdrawn*

### *New*

19/01208/FUL 3 Haithwaite Two Mile Ash Single storey, rear extension, first floor, side extension and frontage alterations to the existing, detached house. No objections.

19/01032/FUL D F Crash Repairs Ltd Brunleys Kiln Farm, Replacement cladding to front elevation. No objections.

## 10. Correspondence and Grant requests (other than email) – SLCC Clerks' Quarterly.

**10.1.** A request for advertising had been received from Harry's Rainbow charity. It was agreed to offer the charity rights to advertise on FoTMA. **CLK**

**10.2.** Request for parking restrictions at the entrance to the Allotments – it was agreed to make a request to MKC to see if No Parking or Keep Clear could be painted on the entrance tarmac. The space would probably not meet Milton Keynes Council's criteria for double-yellow lines. Members suggested the Association might like to approach ward councillors. **CLK**

## 8. Other Meetings and New Matters – (WEA; Parishes Forum; Community Annexe)

None.

## 9. Date of Next Meeting - Thursday 20<sup>th</sup> June 2019 at 7.30pm, at TWO MILE ASH SCHOOL.

The meeting closed at 9.20pm

*Signed*

*date*