

ABBEY HILL PARISH COUNCIL



MINUTES of the Parish Council Meeting held on Thursday, 19th November 2020 at 7.30pm, held Online

Present: Cllrs: D. Simpson (in the Chair), K. Ryan, J. Spragg, A. Evans. No residents
Clerk: J. Vischer.

1. **Apologies** – Cllr S. Galbraith, Ward Cllrs R Bradburn, R. Exon. These were accepted.
2. **Public Open Forum** - None
3. **Declarations of Interest** in any of the agenda items – None.
4. **Approval of previous Minutes and any Matters Arising** not covered below
 - 4.1. **Minutes** of the October Meeting previously circulated, were unanimously approved. Proposer Cllr Ryan, seconder Cllr Spragg.
 - 4.2. **Matters Arising** – None.
5. **Parking Enforcement Officer (shared)** - A recording of this meeting could not be played back. Clerk's login did not open the file. The Clerk had requested assistance but nothing had changed. Enquiries with fellow clerks had revealed that MKC were planning to employ two enforcement officers so that sickness etc. could be covered. The cost would be in the region of £50,000. Clerk to make further enquiries along the lines of how much it cost to employ one officer for one day per week. Parking Survey to be re-sent to councillors to make suggestions. **CLK**
6. **Communications**
 - 6.1. **New Website** - Cllr Evans had forwarded the website address of the latest version of the website and awaited councillors detailed comments. Some had been received. He re-iterated that this was essential before the contractor submitted their final payment request. **CLLRS**
 - 6.2. **Community Award** - The Clerk and Cllr Spragg had made an informal presentation to Ms Lynne Kelly on 12th November 2020. Clerk to confirm that Ms Kelly would be happy to have the photographs of the event shown on the Parish website. **CLK**
 - 6.3. **Social Media** - Cllrs Spragg and Ryan reported that there were no serious concerns being shared amongst users.
7. **Environment**
 - 7.1. **Christmas Tree Lights** - The Clerk reported how several requests to electrical contractors had gone unheeded over the last few months and how the original contractor (Lamps & Tubes Illuminations) had not been available at all. However he had met one electrician on site who had provided a quotation for digging a trench to bury the cable from the tree to the streetlight and connecting the Christmas tree lights (£840). This was deemed expensive, moreover the quotation had not included the connection for the mistletoe star lights in the nearby trees. It was agreed that the Clerk make one more attempt at contacting the original contractor who in any case still had the tree lights in storage. [*post-meeting note*: the original contractor replied to emails sent by the Clerk and agreed to perform the usual service. December 3rd installation was agreed]
 - 7.2. **Fault/Project Log** - the Log was gone through. There are 17 ongoing issues.
 - 7.2.1. Post-and-rail - The Clerk reported that installation works were planned for the Christmas holidays.
 - 7.2.2. Downland Field - the departmental manager had informed the Clerk that the lease request had been passed up the chain of command in September but no update had been forthcoming. **CLK**
 - 7.3. **Devolved Landscape Services**
 - 7.3.1. Grass cutting - The Clerk reported that TMA was at least three cuts ahead of the rest of MK
 - 7.3.2. Environmental Log edit - It was agreed that the Clerk go through the Log and remove items

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that had been partially yet adequately completed or re-report if still unsatisfactory.

7.3.3. Wymbush: over-growing shrubs outside VW - Clerk to clarify responsibility for this maintenance and contact VW with a view to working with the parish (if their responsibility).

7.3.4. Deteriorating dog bin - the bottom of the dog bin opposite the church on the High St appeared to be rusting away. Clerk to contact contractor.

8. Finance

8.1. Payments for authorisation & Balances - since the October meeting:

Clerk's salary (period 08) £938.50; Clerk's admin/expenses (October) £20.00; External Audit fee (annual) £360.00; Gardening Group (as refund) £50.00.

These payments were approved unanimously - proposer Cllr Simpson, seconder Cllr Ryan.

Available funds 30th October 2020: £96,125 (plus reserves £38,442).

8.2. External Audit Report - Councillors welcomed the satisfactory report.

9. Planning Applications

9.1. Previous

20/02045/FUL 28 Thorncliffe Two Mile Ash, First floor single storey side extension and new entrance canopy. *Permitted*

20/02176/CLUP 14 Haithwaite Two Mile Ash, Certificate of lawfulness for a single storey rear extension, replacing existing conservatory. *Permitted*

20/02296/FUL 49 Shorham Rise Two Mile Ash, Install new Window in Lounge Side. *Permitted*

20/02503/FUL 21 Milesmere Two Mile Ash, Single storey side extension, proposed entrance canopy and partial garage conversion of form annexe for carer. *Permitted*

9.2. New

20/02854/FUL 5 Haslow Court Two Mile Ash, Two storey side extension, single storey rear extension, garage extension and new front balcony. No objections.

20/02575/CLUP 18 Potters Lane Kiln Farm, Certificate of lawfulness for the Long-standing Car Repairs use of premises on general industrial/business estate. No objections.

20/02964/CLUP 13 Farinton Two Mile Ash, Certificate of Lawfulness for the Loft conversion with dormer extension to rear roofslope and rooflights to front roofslope. No objections.

20/02975/CLUP 2 Atherstone Court Two Mile Ash, Certificate of Lawfulness for the single-storey side extension with roof lights. No objections.

10. Grants and Correspondence

10.1. No grant applications.

10.2. Correspondence (other than email) - Local Councils Direct Quarterly.

11. Other Meetings and New Matters (WEA; Parishes Forum; Community Annexe, Community Garden)

11.1. Community Garden

11.1.1. Cllr Spragg reported that the winter bedding plants had been planted and made a strong, colourful display, The Group had been grateful for the £50 subsidy.

11.1.2. It was noted that the grass underneath the new railing on the Christmas Tree Green needed cutting. Cllr Spragg agreed to feed this back to the Group.

12. Date of Next Meeting – Thursday 17th December 2020. To be held online at 7.30pm.

The meeting closed at 8.45pm.

Signed

date