

# ABBEY HILL PARISH COUNCIL

2014/06/151

**Clerk: Mr. Julian Vischer**  
**50 Gibsons Green, Heelands, Milton Keynes, MK13 7PE**  
**Tel 07866 412706**  
**website:abbeyhillpc.org.uk**

MINUTES of the Meeting held on Thursday, 19<sup>th</sup> June 2014  
at Two Mile Ash School

**Present:** Cllrs E. Matthews (Chairman), Dr. A Evans, Simon Galbraith, Clerk + 4 residents: Mrs. A Rollin, Mrs. Windmill, Ms. J. Cristoe, Mr. Laxton.

1. **Apologies.** Cllrs. K. Wilson (Vice-Chair), David Lewis
2. **Approval of Annual Meeting Minutes.** Approved. Proposer Chair, Seconder A Evans. Unanimous.
3. **Approval of Standing Order Amendment**, para 23. - policy on relations with Press/Media. The Proposal: 'To accept the amendment to para 23: Delete a; then: *In respect to dealing with the press and/or other media, councillors shall not, in their official capacity, provide oral or written statements or written articles to the press or other media without express permission from the Council*' was accepted with additional proviso to be fine-tuned along the lines of '*emailed consent of draft for approval will be sufficient provided it has been circulated to all councillors and a quorum has responded*'. Plus an additional paragraph: '*The clerk and a councillor or at least two councillors should be present at any formal meeting with the public or outside agencies*'. **Clerk**
4. **Approval of May Minutes.** Approved. Proposer Chair, Seconder S. Galbraith. Unanimous.
5. **Matters Arising.** None.
6. **Bollards.**
  - a. As the works had still not moved on, and it was felt the quality of workmanship was poor it was proposed that: '*Three quotes be obtained to properly renovate and undercoat all steel bollards, including their reflective bands; and invite the tenderers to include a price for replacement*'. **Clerk**
  - b. **New Bollards/Raised kerb.** The letters had gone out to residents affected soon after the last meeting but no replies had been received (three members of the public present were here for this issue)
7. **Landscaping Contract.** It was agreed to ask the contractor to quote for replacing the dead shrubs and remove the Pampas grass in the planting area. Proposer E Matthews, Seconder A Evans. Unanimous. **Clerk**
8. **Finance.**
  - a. **Cheques for authorisation and Balances.** The clerk presented a new format for showing what cheques were proposed, expenditure vv budget and bank balances on one sheet. The following cheques were approved for payment

823	J Vischer	£505.50
824	cancelled	
825	Post Office(HMRC)	£83.00
826	TMA School	£17.00
827	MK Council	£2,828.00
828	A H Contracts	£142.03
829	SLCC (Training)	£82.80
830	K Galbraith	£247.78
831	L Mc Comie	£26.34
832	D Wilson	£4.47
833	E Matthews	£292.59
834	L Mc Comie	£500.00
835	Travis Perkins	£200.00
836	J Vischer	£31.66

signed

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It was noted that cheque 817 from last month to 'I Print MK' should be cancelled as the payment had already been made by Mrs. L McComie – who consequently would need a cheque made out in her favour. **Clerk**

- b. **Internal Audit.** This had been successfully carried out.
- c. **Signing off External Audit for submission to Mazars.** The accounts for the year and Annual Governance Statement were approved and the submission to Mazars signed off. Proposer Chair, Seconder S. Galbraith. Unanimous.

## 9. Planning Applications

- a. **Previous - 1 Thorncliffe 14/00818/CLUE** – fencing amenity land for garden, retrospective – still pending

**9 Harborne Court, 14/01004/FUL** –Enclosure of amenity land with erection of 1.8m high fencing, retrospective - still pending.

- b. **New – 44 Astlethorpe, 14/00770/FUL** – Change of Use of amenity land to garden with erection of 1.8m high wall. No Objections.
- c. **6 Caldwell, 14/01163/FUL** – single storey rear and side extension. No Objections.
- d. **38 Stone Hill, 14/01245/FUL** – single storey rear extension. No Objections.
- e. **Kiln Farm Roundabout, 14/01103/ADV** – non-illuminated display. No Objections.
- f. **Sikh Temple, 14/01155/DISCON** – Discharge of conditions, landscaping & boundary.

Clerk to ascertain exactly what this means re 13/01267/FUL

**Clerk**

With reference to the forthcoming closures of lanes on H4 (Danstead Way) it was agreed to ascertain how the bus was going to be able to cross the road to follow its normal route into Great Holm. **Clerk**

## 10. Correspondence and Grant requests

**Grant requests – 1<sup>st</sup> TMA Brownies** 18 girls in TMA + 3 on waiting list - Proposal: 'To accept the same amount as given to Sea Cadets and Scouts i.e. £500'. Passed Proposer Cllr. Evans, Seconder Chair. Unanimous.

## 11. Councillors Items

- a. **Party in the Park.** Name tags had been purchased and were given out. Proposal: '*To purchase a smaller and a larger gazebo to be hired out at a nominal £5 per day at events such as Party in the Park to offer shade or shelter. A deposit would be required (cost-price); scouts, guides, and sea cadets would not be charged*'. Proposer Chair, Seconder Cllr Evans. Passed. Unanimous. **Chair**
- b. **Bus route.** Arriva had written to confirm that pending a successful implementation of the proposed yellow-lines it would reinstate the route at peak times.
- c. **New Grit bin application.** Results not released yet.
- d. **NAG feedback.** Cllr. Lewis had attended the recent meeting and brought two items to the attention of councillors: a) Parking on the verge in Clay Hill opposite The Approach needs some kind of control as it is repeatedly damaged. It was agreed to investigate options. **Clerk**  
b) More litter bins suggested for the park. It was agreed to put out more dog bin stickers and to ascertain the additional cost of waste collection away from the highway. **Clerk**
- e. **Overgrowing Bushes by Mercure Hotel.** Still not done. Cllr. Evans asked that the nearby overgrown bushes by VW be included. **Clerk**
- f. **Brioche plant screening Wymbush.** The Chair had arranged a meeting with Brioche tomorrow and would bring up both this item and the noise issue. **Chair**
- g. **TMA School Lollipop person.** The school had asked if the Parish Council would contribute to the cost of this post (£1,650 p. annum) as MK Council had declined. Councillors were reluctant to take on an additional cost to the Parish which MK council, as the local education authority, should be funding. As only a contribution was asked for it was agreed to discuss this further next month.
- h. **Dog Fouling Issue.** Moved to next month.
- i. **Keppick** – update. The clerk had obtained an outdated form to apply for residential parking. It was agreed to use it and change the dates.
- j. **Maps** – update. Cllr. Galbraith presented further highly readable A3 laminated maps of the Abbey Hill area thus completing the set. A vote of thanks was passed.
- k. **Walk-to-School.** The Chair reported that the school had begun its programme which was well subscribed. Cllrs. had noticed a reduction in traffic congestion.

signed

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## 12. Residents Items

- a. **Kiln Farm Pub.** Nothing to report
- b. **Walkway by Dentist's.** Nothing to report **Clerk**
- c. **Cherry Tree backing on to Allotment entrance.** This had been reported by the clerk who had ascertained that the tree was on Parish land and that therefore an application to prune it could be made. Ongoing. **Clerk**
- d. **New Bollards/Raised kerb.** Residents present agreed that the raised kerb option was preferable. It was agreed that proceedings should be instigated to apply for Capital funding. **Clerk**
- e. **School coach congesting highway.** Mr Laxton reported that the school swimming coach had again blocked traffic for some time by dropping off pupils on the High St. causing tail backs down Clay Hill. **Chair**

13. **Date and Time of Next Meeting.** **Thursday 17<sup>th</sup> July** at 7.30pm at TMA School

**The Meeting closed at 9.05pm**

*signed*

*date*