

ABBEY HILL PARISH COUNCIL



MINUTES of the Parish Council Meeting held on Thursday, 17th September 2020 at 7.30pm, held ONLINE via Zoom video-conferencing software

Present: Cllrs S. Galbraith (in the Chair, A. Evans, K. Ryan, D. Simpson, J. Spragg. Ryan Gillies, Trustee Arts Gateway MK (Kiln Farm)

Clerk: J. Vischer.

1. **Apologies** – Ward Cllrs R Bradburn and R. Exon. These were accepted.
2. **Public Open Forum** - Mr R Gillies, himself a parish councillor on Broughton and Milton Keynes Village PC, described the work of the Arts Gateway MK, Kiln Farm, and its expansion plans. The latter aimed to provide greater opportunities for involvement by the general public and was focussed around a ventilated gallery space, craft workshops, and performance possibilities. Tenants would be sought for rentable studios.
3. **Declarations of Interest** in any of the agenda items – None.
4. **Approval of previous Minutes and any Matters Arising** not covered below
 - 4.1. **Minutes** of the July Meeting previously circulated, were unanimously approved subject to the removal of R Bradburn as present. Proposer Cllr Simpson, seconder Cllr Ryan; unanimous.
 - 4.2. **Matters Arising** – None.
5. **Business Plan Review** - this had been circulated and the updates were approved. Clerk to edit final document. Proposer Cllr Simpson, seconder Cllr Ryan; unanimous. **CLK**
6. **Approval of Standing Orders & Code of Conduct** - Both documents had been previously circulated. Standing Orders comprised a new section on remote meetings. Code of Conduct remained unchanged. Both documents were approved. Proposer Cllr Galbraith, seconder Cllr Simpson; unanimous.
7. **Communications**
 - 7.1. **New Website** - Cllr Evans reported that no further update had been received from the company following the issue of the 50% downpayment. Cllr Evans to chase [*post meeting note: a mock-up of the new website was circulated on Thursday 24th September*]
 - 7.2. **Social Media** - Cllrs Spragg and Ryan reported that MKC's various information updates and links had been posted on both the Twitter account and AHPC Facebook page. These had also been placed on the Friends of TMA Facebook page.
8. **Environment**
 - 8.1. **Fault/Project Log** - the Log was gone through. There are 18 ongoing issues.
 - 8.1.1. Christmas Tree Green - this project had been completed to the satisfaction of all councillors.
 - 8.1.2. Post-and-rail - The Clerk reported that a site plan had been provided. This was correct for the two areas - by Ashbrook School and opposite the shops outside TMA School. Quotation received: £10,218.38 + 5/10% contingency sum. This was approved. Proposer Cllr Galbraith, seconder Cllr Simpson; unanimous. **CLK**
 - 8.2. **Devolved Landscape Services**
 - 8.2.1. Grass cutting - The Clerk reported that TMA was currently two cuts ahead of the rest of MK; this 'gap' was being maintained. SERCO had been flexible about the need for extra cuts. Councillors agreed that the grass was looking neater than in previous years.
 - 8.2.2. Extra summer pruning - this was now complete. All agreed the estate looked very much better.
 - 8.2.3. Roadside and pavement weeds - the Clerk reported that all areas had been completed except for the occasional space occupied by a parked car on Downland. The Clerk noted that AHPC had not been billed for this work. All agreed this work had considerably improved the appearance of the targeted streets.

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9. Finance

9.1. Payments for authorisation & Balances - since the July meeting:

Clerk's salary (period 05) £835.70; Clerk's admin/expenses (August) £27.32; Insurance (annual) £427.35; Summer Play Sessions £3,484.80; new website (50% deposit) £672.00; Clerk's salary (06) £785.00; Clerk's expenses (September) £16.00; HMRC (PAYE 2nd Qtr) £345.13.

These payments were approved unanimously - proposer Cllr Galbraith, seconder Cllr Spragg.
Available funds 31st August 2020: £65,385 (plus reserves £38,441).

9.2. Financial Regulations - previously circulated. Approved proposer Cllr Galbraith, seconder Cllr Spragg. Unanimous.

10. Planning Applications

10.1. Previous

20/01296/FUL 1 Leaffield Rise Two Mile Ash, Replace existing 3 bedroom dwelling with a new 4 bedroom dwelling (Re-submission of 20/00430/FUL) *Refused*

20/01492/FUL 19 Leaffield Rise Two Mile Ash, First floor rear extension. *Permitted*

20/01569/FUL 5 Cambron Two Mile Ash, Proposed first floor extension over existing garage, garage conversion and single storey side extension store. *Permitted*

20/01414/FUL 18 - 20 Burners Lane Kiln Farm, Additional internal extension. *Permitted*

10.2. New

20/01800/FUL 51 Chardacre Two Mile Ash, Proposed single storey side extension. *Permitted*

20/01942/FUL 41 Church Hill Two Mile Ash, Single storey extension to rear of property. No comments

20/01952/FUL 1 Leaffield Rise Two Mile Ash, 2-Storey Side & Rear Extension. No comments.

20/01964/FUL 18 Cavenham Two Mile Ash, Proposed first floor side extension with car port. No comments.

20/02045/FUL 28 Thorncliffe Two Mile Ash, First floor single storey side extension and new entrance canopy. No comments

20/02176/CLUP 14 Haithwaite Two Mile Ash, Certificate of lawfulness for a single storey rear extension, replacing existing conservatory. No comments.

11. Grants and Correspondence

11.1. No grant applications.

11.2. Correspondence (other than email) - SLCC Clerks' Quarterly.

12. Other Meetings and New Matters (WEA; Parishes Forum; Community Annexe, Community Garden) -

12.1. **Community Gardening Group** - Cllr Spragg reported that the coordinator had received delivery of the AHPC purchased watering device. Cllr Spragg also commented on the appearance of a white bench. It was pointed out that permission should be sought before the installation of such features as AHPC was technically not the landowner and would require clearance from MKC. A request for funds may be in the pipeline for the purchase of winter bedding plants.

12.2. **Community Annexe** - the offer of a meeting with MKC regarding the possible transfer of this MKC asset to AHPC had been arranged and accepted. Cllr Spragg & the Clerk would be attending the video conference. They were tasked with requesting a ground plan, a schedule of the current maintenance arrangements between school and Annexe, verifying cleaning arrangements, and verifying shared insurance liabilities.

13. Date of Next Meeting – Thursday 15th October 2020. To be held online at 7.30pm.

The meeting closed at 8.45pm

Signed

date