

ABBEY HILL PARISH COUNCIL



MINUTES of the Meeting held on Thursday, 16th January 2020 at 7.30pm, at Two Mile Ash School

Present: Cllrs D. Simpson (in the Chair), A. Evans, K. Ryan, J. Spragg. No members of the public.

Clerk: J. Vischer.

1. **Apologies** – Cllr S. Galbraith. These were accepted.
2. **Public Open Forum** - None
3. **Declarations of Interest** in any of the agenda items – None
4. **Approval of previous Minutes and any Matters Arising** not covered below
 - 4.1. **Minutes** of the December Meeting previously circulated, were unanimously approved.
 - 4.2. **Matters Arising** – None.
5. **Devolved Landscape Services** - The 'Third' Option
 - 5.1. The Clerk had attended the briefing meeting with Maurice Barnes, MKC Landscaping, Nick Garcia, SERCO, and Kay Petit, MKC Programme Manager. Main points:
 - 5.1.1. The emphasis had been on the partnership approach between MKC, SERCO and Parish. For example there was a certain amount of flexibility in the number of cuts carried out and when, depending on the seasonal conditions.
 - 5.1.2. As extra cuts have to be programmed into the schedule at the start of season the number of cuts above the agreed standard had to be arranged at the start of the season. Clerk to ask when payment is expected.
 - 5.1.3. The Clerk will be given direct access to the MKC Environmental Portal to deal with queries from the public. Training will follow.
 - 5.1.4. Monthly meetings with SERCO - on the 1st Friday of every month. Any issues are up for discussion. The Clerk has already been invited to attend the next.
 - 5.2. It was agreed to ask for quotations for up to 5 extra grass cuts, weed killing in shrub areas, and hedge trimming.
 - 5.3. The Clerk also to enquire as to remedial work such as repairing damaged verges.
 - 5.4. It was agreed to increase the Clerk's hours by three per week in anticipation of the extra meetings with MKC and the extra administrative burden. Proposer Cllr Ryan, seconder Cllr Simpson, unanimous.
6. **New Website** - Cllr Evans reported that he had had no luck finding contractors interested in doing the work. He offered to write about a specification for the job so that councillors and the Clerk could involve contacts they may have. AE
7. **Social Media - Friends of Two Mile Ash (FoTMA) and Twitter account** – no significant activity to report.
8. **Fault/Project Log**
 - 8.1. **Ongoing faults/projects** – 18 items – 6 projects, 12 faults. Items were updated including -
 - 8.2. **Christmas tree verge anti-parking project** – The two other MKC approved contractors had not responded. It had been agreed between meetings to instruct Ringway to carry out the works. Awaiting confirmation from MKC officer. CLK
 - 8.3. **Orca-wand gap** - payment made; awaiting works.
 - 8.4. **Post and Rail** - specification of photographed recycled plastic fence still awaited from Ringway. Clerk to chase. CLK
 - 8.5. **Downland Field** - The Clerk had contacted a solicitors and was awaiting confirmation that they would take on lease verification.
 - 8.6. **New seat** - to be delivered next Thursday 23rd January.

ABBEY HILL PARISH COUNCIL



9. Finance

- 9.1. **Payments for authorisation & balances** – since December meeting – Clerk's salary (period 10) £535.00; Clerk's admin/expenses £23.32; Christmas Lights (running costs) £668.40; new Seat (with anchors)£540.00; venue hire (Jan to April) £170.00
These payments were approved.
Available funds 31st December 2019: £51,011 (plus reserves £38,429).
- 9.2. Clerk's remuneration - the annual increment of one Spine Point was approved unanimously, although the actual rate had not been released nationally. Three more hours per week to be added to the draft budget (*see item 5.4*).
- 9.3. Budget 2020-21 - The 2020-21 draft budget was approved with three new lines: Christmas Tree Lights, Christmas tree replacement and Community Garden. Proposer Cllr Ryan, seconder Cllr Spragg, unanimous.
- 9.4. Precept 2020-21 - The 2020-21 precept representing a £10 rise per Band D property over the year was approved. Proposer Cllr Simpson, seconder Cllr Ryan, unanimous.

10. Planning Applications

10.1. *Previous*

19/02304/FUL Land On The Corner of Pitfield And Tilers Road Kiln Farm, Change of use of the site to open storage (Class B8). Associated alterations including the erection of a 3m high security fence, with 3m high gate. *Awaiting Decision*

19/02671/FUL Units K1 K2 & K3 Pitfield Kiln Farm, Refurbishment & extension of industrial units & re-configuration of car parking & site access egress. *Pending*

19/03063/FUL 3 Cherleton Two Mile Ash, Single storey rear and two storey side and rear extensions. Remodel of front entrance. *Pending*

19/03070/FUL 35 Shorham Rise Two Mile Ash, Part ground floor and first floor side elevation extension to approved scheme 19/01453/FUL. *Pending*

19/03114/FUL 9 Thorncliffe Two Mile Ash, Single storey rear extension, first floor side extension, single storey front extension and some internal alterations. *Pending*

19/03162/CLUP 16 Farinton Two Mile Ash, Certificate of Lawfulness for Proposed loft conversion with a shed dormer. *Approved*

19/03306/FUL 41 Church Hill Two Mile Ash, Garage conversion and single storey rear extension. *Pending*

10.2. *New*

20/00010/FUL Two Mile Ash Farm Watling Street H3 To H4, Construction of three internal spine roads connecting to highway infrastructure. No comments.

12. Correspondence and Grant requests (other than email)

12.1. No grant requests.

12.2. SLCC Clerks' Quarterly.

13. Other Meetings and New Matters – (WEA; Parishes Forum; Community Annexe, Speedwatch Group)

13.1. Speedwatch Group - Cllr Ryan reported that as no new recruits had volunteered for the Group it was not viable.

13.2. Community Garden Group - Nothing to report.

13.3. **New** - Cllr Evans proposed using the Twitter account to convey to users that such-and-such an item on the Environment Log - for example dead trees - was still outstanding. This was approved providing the item was on the Environmental Log.

13.4. **New** - Cllr Spragg enquired as to who was responsible for the flow of the water in Ash Brook as the flow was congested. The Clerk believed it was the Bucks and Ouzel Drainage Board. However he understood that litter was the responsibility of MKC and the Parks Trust according to whose land lay adjacent to the brook.

14. Date of Next Meeting - Thursday 20th February 2020 at 7.30pm at **TWO MILE ASH SCHOOL.**

The meeting closed at 9.05pm

Signed

date