

# ABBEY HILL PARISH COUNCIL



## MINUTES of the Meeting held on Thursday, 21<sup>st</sup> March 2019 at Two Mile Ash School<sup>1</sup> at 7.30pm

**Present:** Cllrs S. Galbraith (Chair), D. Simpson, Kevin Ryan; Julie Spragg. No members of the public.  
**Clerk:** Mr J Vischer

1. **Apologies** – Cllr A. Evans. These were accepted.
2. **Public Open Forum** – None.
3. **Declarations of Interest** in any of the agenda items – None.
4. **Approval of previous Minutes and any Matters Arising** not covered below
  - 4.1. **Minutes** of the February meeting, previously circulated, were unanimously approved. Proposer: Cllr Simpson, seconder Cllr Ryan. Unanimous.
  - 4.2. **Parish landscaping maps** – These were handed to the Clerk.
5. **Social Media**
  - 5.1. **FoTMA** – issues of concern covered: car damage, drug-dealing by the shops, timing of AHPC minutes on website.
  - 5.2. **Twitter account** – no concerns noted. A thank you from the YMCA for the grant.
6. **Draft Information Policy** - this was approved. Proposer: Cllr Ryan, seconder Cllr Spragg. Unanimous. To be posted on website. **CLK**
7. **High St. anti-kerb parking / orca project** – a letter had been to circulated to the dozen affected residents today informing them of the revised plan and the imminent installation (early April). One “very pleased... thank you” response had already been received.
8. **Fault/Project Log**
  - 8.1. **Christmas tree verge anti-parking project** – the quotation received for a low ascot-rail around the verge had comprised two alternatives: one for wood and one for recycled plastic. It was agreed to accept the quotation for the recycled plastic option even though it was nearly twice the price, for reasons of durability and low maintenance. It was noted that in spite of requests the MKC contractor had not provided a quote. Proposer: Cllr Ryan, seconder Cllr Spragg. Unanimous. Clerk to ascertain ease of damage repair and timetable from contractor. To be cleared with MKC. **CLK**
  - 8.2. **Illuminated signs at centre & headless No Entry sign on High St** – although completed these were still not illuminated.
  - 8.3. **Overgrowing trees (from September 2017)** – the School had informed AHPC that they were investigating the issue.
  - 8.4. **Downlands Field, possible lease** – since the departure of Duncan Sharkey (February) no officer had yet come forward to take responsibility for the project. Clerk to pursue. **CLK**
  - 8.5. **Two new items** had been added; there were seventeen issues ingoing, of which six projects.
9. **Annual Parish Meeting** – one nominee for the community award had been received. It was agreed to arrange the award. Clerk to check availability. **CLK**

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<sup>1</sup> This venue had not been opened for the meeting. After duly waiting it was moved to 30 The High St. and began at 7.50pm

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## 10. Finance

**Payments for authorisation & balances** – since February meeting – Clerk’s salary (Feb) £510.32; Clerk’s admin/expenses £30.99; MKC (for orca solution) £20,171.35 These payments were approved.

Available funds 31<sup>st</sup> February 2019: £64,253. Transfer of £35,000 excess funds to the ‘Instant Access Saver’ account had been carried out on 25<sup>th</sup> Feb. 2019.

## 11. Planning Applications *Previous* (for update)

### 11.1. *Previous* –

- 19/00068/FUL 8 Cherleton Two Mile Ash, Proposed two storey side extension. *Permitted*
- 19/00234/FUL 15 Astlethorpe Two Mile Ash, Proposed two storey rear/side extensions. *Pending*
- 19/00253/FUL 40 Leafield Rise Two Mile Ash, First floor side and front extensions and garage conversion. *Pending*

### 11.2. *New* –

- 19/00333/FUL 35 Shorham Rise Two Mile Ash, Two storey side elevation extension part over existing ground floor retained garage, and internal alterations. No objections.
- 19/00455/FUL 3 The Approach Two Mile Ash, Single-storey rear extension. No objections.
- 19/00499/FUL 23 Clay Hill Two Mile Ash, Single storey side extension. No objections.
- 19/00527/CLUP 4 Leafield Rise Two Mile Ash, Certificate of lawfulness for converting one of the existing garage into a hallway and a habitable room – *For info only*
- 19/00575/FUL Woodside 1A The High Street Two Mile Ash, Additional garage attached to existing double garage, complete with room over. No objections.
- 19/00448/FUL Unico 12 Garamonde Drive Wymbush, Erection of a steel framed monopitch extension to the rear. No objections.

## 12. Correspondence and Grant requests (other than email) – None.

## 13. Other Meetings and New Matters – (WEA; Parishes Forum; Community Annexe)

13.1. Five Year Business Plan – a revised draft was circulated. Comments to the draft to be made by all.

CLLRS/CLK

13.2. Cllrs to agree on a date for the proffered YMCA visit and Clerk to arrange.

CLLRS/CLK

## 14. Date of Next Meeting - Thursday 18<sup>th</sup> April 2019 following the Annual Parish Meeting at 7pm, at **TWO MILE ASH SCHOOL.**

The meeting closed at 9.20pm

*Signed*

*date*