



ABBEY HILL PARISH COUNCIL

Email: abbeyhpc@gmail.com

MINUTES of the Annual Meeting held on Thursday, 18th May 2017 at Two Mile Ash School at 7.30pm

Present: Cllrs D. Lewis, B Johnston, D Simpson and A Evans. No residents.

Clerk: J. Vischer

1. **Apologies** – Cllr Galbraith. These were accepted.
2. **Outgoing Chair's report on the year** – Due to the absence of the outgoing Chair councillors listed the activities and achievements of 2016-17. These included: considerable progress on the kerb-parking bollards, repairs of footbridges instituted by MKC with pressure from Abbey Hill Parish Council (AHPC), the removal and tidy-up of the old *petanque* court and adjacent crumbling footpath in the Park, the re-surfacing of the nearby neglected footpath in the Park, the creation of a rubberised footpath to the exercise equipment, two new dog bins installed in the Parish, the provision of 10 well-received Play Sessions in the Park, bird boxes grant to Two Mile Ash Environmental Group (TMAEG), 50% share of replacement *liquidambar* tree on Stonehill (via TMAEG), Five-a-side goalposts ordered, grant funding for another successful Party in the Park – a Vote of Thanks to be passed to the organiser K. Galbraith and her team.
3. **Election of Chairman for the forthcoming year** – Cllr Johnston was duly elected Chair for the forthcoming year. Proposer Cllr Evans, Seconder Cllr Lewis. Unanimous. Councillors voted a unanimous Vote of Thanks to outgoing Chair Cllr Simon Galbraith for all his work steering the Parish Council towards greater achievements. Clerk to compose a formal letter of thanks. **CLK**
4. **Election of Vice Chair for the forthcoming year** - Cllr Lewis was duly elected Vice Chair for the forthcoming year. Proposer Cllr Evans, Seconder Cllr Simpson. Unanimous.
5. **Any update on Councillors' Register of Interests** – None.
6. **Appointment of roles and representatives** for the forthcoming year –
 - a. Parish Forum - Cllr Lewis
 - b. Bradwell Neighbourhood Action Group – any councillor on a per meeting basis
 - c. Western Expansion Area Liaison - Cllr Simpson
 - d. Party in the Park Committee Liaison – Cllr Johnston
 - e. Friends of TMA Facebook administrators – Cllrs Galbraith, Lewis, Johnston
 - f. Twitter feed operator - Cllr Johnston
 - g. Community Annexe Liaison – Cllr Lewis
 - h. The Clerk was asked to invite representatives from Thames Valley Police to attend regularly at Parish Council meetings.
7. **Review and Adoption of Code of Conduct** – Adopted unanimously with no changes. Proposer Cllr Lewis, Seconder Cllr Evans. Unanimous.
8. **Review and Adoption of Standing Orders** - Adopted unanimously subject to the alteration of the formal tendering threshold to £25,000 (para25a) and new EU guidelines (para25b) to £60,000. Proposer Cllr Lewis, Seconder Cllr Evans. Unanimous.
9. **Review and Adoption of Risk Assessment Schedule** – This was adopted unanimously subject to the addition of the planned Five-a-Side goalposts. Proposer Cllr Evans, Seconder Cllr Lewis. Unanimous.
10. **Review and Adoption of Fixed Assets Register** - This was adopted unanimously subject to the addition of the computer 'tablet'. Proposer Cllr Lewis, Seconder Cllr Evans. Unanimous.

Meeting closed at 8.00pm

Signed

Date