

# ABBEY HILL PARISH COUNCIL



Clerk: Mr Julian Vischer  
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## NOTES of the Meeting held on Thursday, 16<sup>th</sup> June 2016 at Ashbrook School at 8.00pm

Present: Cllrs S. Galbraith (Chair), B Johnston. 1 resident.  
Clerk: J. Vischer

1. **Apologies** – Cllrs T. Holland and N. Lategan – accepted. The meeting was held back until 8pm pending the arrival of Cllr Lewis, to make it quorate, but he did not arrive.
2. **Public Open Forum** – None
3. **Approval of May Annual and Ordinary Minutes, and any Matters Arising not covered below** – deferred until the next meeting.
4. **Declarations of Interest in any of the following items** – Cllr Galbraith for any Party in the Park matters.
5. **Parish Council newsletter next edition** – The Chair suggested having an issue released the week before the Party In The Park and he would work towards this end. The various activities would be advertised and dates given for the summer holiday Play Sessions. Clerk to chase as these had not been sent to the Clerk.
6. **Anti-social behaviour issues** – There had been another report of reckless driving around the centre and local streets.
7. **Friends of Two Mile Ash Page** – the hot topic was the heavy downpours and consequent flash-flooding.
8. **Possible purchase of projector and laptop** – Initial quotes indicated that a bundle could be bought for between £400-£500 including Microsoft Office software. Proposal for the next meeting.
9. **New Fault / Project Log** – There were several updates.
  - 9.1. Post & Rail quotation from Ringway via MKC - Phil Sears responded to email chase 5 June saying he thought AHPC was in touch direct with Ringway. Ringway contacted through email secretarial link. Request "sent to Operations Manager" 13 June.
  - 9.2. Five-a-side goals – Installation date to be agreed. Goods to be delivered to Chair's house.
  - 9.3. Pothole at junction of Brunleys and Pitfield - Repaired early June.
  - 9.4. New 'rubber mulch' Footpath to exercise equipment – MKC instructed to go ahead on basis of approx £600 cost, 31 May.
  - 9.5. A new item – missed scheduled grass cut. This had since been carried out.
10. **Finance**
  - 10.1. Cheques for authorisation & Balances - deferred until the next meeting.
  - 10.2. Internal Audit – had been carried out earlier in the week. This had been successful with no issues raised.
  - 10.3. External Audit update – following advice given to the clerk regarding the success of the Internal Audit the Annual Governance Statement was re-dated to today.



**11. Planning Applications -**

**Previous (for update)**

16/00773/FUL 2 Cavenham Two Mile Ash Single storey side extension. *Permitted*

16/00963/FUL 4 Church Hill Two Mile Ash Single storey front extension. *Permitted*

16/01026/FUL 35 Milesmere Two Mile Ash, Single storey rear and side extension *Pending*

16/00967/FUL Ashbrook School The High Street, Erection of sculpted aluminium tree approximately 2.5 metres high at entrance to school. *Pending*

16/01066/FUL 84 Clay Hill Two Mile Ash, Conversion of garage to form habitable living accommodation including the removal of a garage door and a single storey front extension (*resubmission of*

*16/00083/FUL*). *Pending*

**NEW** – None

**12. Correspondence and Grant requests** (other than circulated via email) – the following were noted -

Invitations to the Mayor's Annual Civic Service.

MKYCAB April newsletter (YCAB is an international Youth organisation)

Latest quarterly magazine from Open Spaces Society

Poster from TMAEG for Open Gardens, 25<sup>th</sup>-26<sup>th</sup> June.

**Grant requests** - None

**13. Other Meetings and New Items** – Clerk to approach Two Mile Ash School to see if the venue was available for next year.

The Clerk was asked to enquire into the possibility of making online payments with a dual signatory account.

**14. Date and Time of Next Meeting** – Thursday 21<sup>st</sup> July 2016 at 7.30pm at Ashbrook School.

The meeting closed at 9.00pm

Signed

Date