



ABBHEY HILL PARISH COUNCIL

Clerk: Mr Julian Vischer
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2015-16/9/208

MINUTES of the Meeting held on Thursday, 18th February 2016 at Ashbrook School at 7.30pm

Present: Cllrs S. Galbraith (Chair), D. Lewis, B Johnston, T. Holland and N. Lategan.

Clerk: J. Vischer

1. **Apologies** - None.
2. **Public Open Forum** – None.
3. **Approval of January Minutes, and any Matters Arising not covered below** -
The January minutes were approved as a true record - Proposer Cllr Johnston, Seconder Cllr Galbraith. Unanimous. There were no queries over the December notes.
4. **Declarations of Interest in any of the following items** – Cllr Lewis declared an interest on all planning matters as Ward Councillor.
5. **Parish Council newsletter next edition** – Cllr Lewis proposed allocating articles to an author; this was accepted: i) closure of Fire Station - Chair ii) precept news – Cllr Lewis iii) budget bullet points - Cllr Johnston iv) MK Play Association Easter bookings – Clerk v) new houses on High St - Cllr Lewis. Proposed deadline for articles: end of next week (26th Feb).
6. **Parish Logo** – Cllr Lategan had finalised the Logo and circulated on email. It was agreed that it was a fine result and a vote of thanks was passed to Cllr Lategan. To be used on the website, Facebook, Twitter and on all official copy. The Deputy Head at Two Mile Ash School to be notified. **Clerk/Cllr Johnston**
7. **Cleaning redway names** – the Chair reported that following his thorough walk-round of the estate – circulated by email with copious photographs - the problem was more serious than at first thought. Many of the aluminium signs had oxidised causing the dark blue paint to peel off making the light lettering almost illegible. Cleaning would not solve this particular problem. The Clerk reported that he had attended the NW Forum for rural parishes where he had brought up this matter. Rob Ward, Business and Liaison Manager, had told him that signage of redways and rural footpaths was under strategic review so no replacement signs would be ordered until this policy had been decided. However the Clerk had received a general permission for cleaning of any signs, except main road directional traffic signs, as long as this was tackled from the verge and not the highway, and no abrasive cleaners were used. It was agreed to research potential contractors for this work prior to drawing up an inventory of which signs needed cleaning. **Clerk**
8. **Tree Quotes & Order** – the clerk had been informed by MKC Planning that he was required to draw up a plan to fulfil the 'Discharge of Conditions' before work could be carried out. **Clerk**
9. **'Green field' between Downland and Clay Hill, Five-a-side goals** – The Clerk had received a quote of approx. £500 per goal with sockets. It was agreed to find installers for 2 goals with supplementary sockets in order to change the siting to protect the grass. **Clerk**

- 10. Great Holm Fire Station closure** – Cllrs Johnston and Lewis had attended the recent public meeting and expressed their views against closure. However the decision to close had been made.

11. Report on Environmental Matters from previous minutes -

- a. Brunleys footpath by Oriflamme (Intrinsys Kiln Farm) *Reported 11 Nov 2015 - Ref 778164*. No update received – this had been cut back although the intrusion of mud and grass limiting the full width of this redway, and many others, showed a complete lack of maintenance.
- b. Review of entire junction and crossings - passed to Highways in October 2015 (*originally reported 23 March 2015 ref 547432 as White warning triangles on the speed bump*) – The request for pedestrian lights made by the Clerk had received zero response.
- c. Tree outside 161 Clay Hill - 24 September ref 734644 '*in progress*'. Not been done – Cllr Lewis offered to chase in his Ward Cllr role. **Cllr Lewis**
- d. Uneven redway surface by Tavelhurst - 21 September, re-reported ref 788241 marked as '*closed*'. The Clerk had contacted the Neighbourhood Manager Tony Higgins expressing concern that this health and safety issue was merely quoted as a pothole and so did not meet the repair criteria. Mr Higgins had noted that there was 'nothing on the system' but having looked into MKC logs he subsequently informed the Clerk that the area needing repair had been measured by Highways, implying that it was in the program for resurfacing.
- e. *Matters to be kept on the agenda for monitoring purposes* – Footbridges on program for repair and renewal; b. High St. Car Parking Bay Markings Application; c. Post & Rail quotation. No updates.

12. Finance

- a. Cheques for authorisation & Balances

<i>Chq</i>			
<i>No.</i>	<i>To Whom</i>	<i>gross</i>	<i>VAT</i>
918	MK Council - events notice	21.00	
919	MK Play Association - 140713 - P in P	195.00	
920	SLCC - training conference	58.80	
921	J Vischer - salary	563.45	
922	J Vischer - admin	<u>44.40</u>	<u>37.53</u>
Total		882.65	37.53

Available funds at 4th February 2016: £7,232.

As the current account now showed only a £2,221 balance it was agreed to vire £5,000 from the Instant Savers account. **Clerk**

- b. Purchase of accounting software – three other parish councils had agreed to purchase the software thus making a reduction of two-thirds in the initial costs. The setting-up process had just begun. **Clerk**

**13. Planning Applications -
Previous (for update)**

15/03111/FUL 35 Milesmere Two Mile Ash, Single storey rear and side extension. *Permitted*.

15/03089/FUL 2 Fennymere Two Mile Ash, Single storey front extension, garage conversion including a new roof, rear conservatory and minor elevational alterations. *Permitted*.

NEW – 16/00083/FUL 84 Clay Hill Two Mile Ash, First floor side extension over garage and garage conversion and alterations to form habitable accommodation. No objections.



ABBHEY HILL PARISH COUNCIL

2015-16/9/210

- 14. Correspondence and Grant requests** - other than circulated via email.
- a. Plan:MK – the documents were circulated and it was agreed to review them and discuss the 4 Options at the next meeting.
 - b. Street Closures for Queen’s 90th - It was decided not to apply for any as Party in the Park would be the celebration.
 - c. Redways Closure Notice – It was agreed to post on the noticeboard and circulate an electronic copy on Facebook. **Chair/Clerk**
 - d. **A grant request** for £300 had been received from Charlotte Holman on behalf of a new film project at Kiln Farm working for the charity Worth Unlimited. It was agreed to invite the author to give a presentation at the next meeting. **Clerk**
- 15. Other Meetings and New Items**
- a. Chewing Gum Bin - Cllr Lewis reported that this suggestion had come up at the NAG. Councillors agreed that this was not a real issue in the Parish and did not see the need for investing in such a bin when parish council litterbins were available especially at bus stops.
 - b. At the NAG Cllr Lewis had also been introduced to a new PCSO. Email to be forwarded to the clerk. **Cllr Lewis**
 - c. It had been reported between meetings by the bin contractor that one litterbin had gone missing up the High St towards the church. It had not been located.
 - d. Various new environmental issues reported by the clerk between meetings - Fairways pothole on the exit from Monks Way; missing road name (Pitfield) ref 842394; Pothole Brunleys and Pitfield ref 842403.
 - e. As with the first few meetings held at Ashbrook school, furniture had not been made available and councillors and clerk had had to fetch tables and chairs from a store cupboard over by the hall. It was suggested that we ask for the use of the staff room. **Clerk**
 - f. Cllr Johnston reported that Friends of TMA now numbered some 700. He had 45 followers on Twitter.
- 16. Date and Time of Next Meeting** – Thursday 17th March 2016 at 7.30pm at Ashbrook School

The meeting closed at 9.30pm

Signed

Date