

ABBEY HILL PARISH COUNCIL



Clerk: Mr Julian Vischer
50 Gibsons Green, Heelands, Milton Keynes, MK13 7PE
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MINUTES of the Annual Meeting held on Thursday, 19th May 2016 at Ashbrook School following the annual Parish Meeting at 7pm

Present: Cllrs S. Galbraith, D. Lewis, B Johnston, N Lategan, T. Holland. No residents.
Clerk: J. Vischer

1. **Apologies** - None

2. **Election of Chairman for the forthcoming year** – Cllr Galbraith was duly elected Chair for the forthcoming year. Proposer Cllr. Lewis, Seconder Cllr Johnston. Unanimous.

3. **Election of Vice Chair for the forthcoming year** - Cllr Lewis was duly elected Vice Chair for the forthcoming year. Proposer Cllr Galbraith, Seconder Cllr Holland

4. **Appointment of any external representatives** for the forthcoming year –
 - a. Parish Forum - Cllr Johnston
 - b. Bradwell Neighbourhood Action Group – any councillor as and when
 - c. Western Expansion Area Liaison - Cllr Johnston
 - d. Party in the Park Committee Liaison – Cllr Holland
 - e. Friends of TMA Facebook administrators – Cllrs Galbraith, Lewis, Johnston
 - f. Twitter feed operator - Cllr Johnston

5. **Review and Adoption of Code of Conduct** – Adopted unanimously with no changes. Proposer Cllr Lewis, Seconder Cllr Johnston

6. **Review and Adoption of Standing Orders** - Adopted unanimously with no changes. Proposer Cllr Galbraith, Seconder Cllr Holland.

7. **Review and Adoption of Risk Assessment** (including Fixed Assets Register) – This was adopted unanimously. Proposer Cllr Galbraith, Seconder Cllr Lewis.

Meeting closed at 7.40pm